

BISHOPS CLYST PARISH COUNCIL

Minutes of Bishops Clyst Parish Council Meeting
Held on Monday 8 July 2013 at 7.30 pm
Clyst St Mary Primary School Hall

PRESENT	Cllrs	M Norman (Chair)	P Cain
		C Trudgeon	R Hatton
		S Perry	M Fernbank
		A Cotterill	M Gibbs

County Cllr Peter Bowden, the Clerk and 3 members of the public were present.

- 1 **APOLOGIES** - Apologies were received from District Cllr Mike Howe, Cllrs R Norman, D Axford and C Fairburn.
- 2 **MINUTES** - Cllr Cotterill proposed, Cllr Cain seconded and all agreed that the Minutes of the June meeting be confirmed and signed as a correct record. The Chairman signed the June Council Minutes.
- 3 **RISK ASSESSMENT/DECLARATIONS OF INTEREST AND DISPENSATIONS** -
Risks were noted. No written requests for dispensations had been received.
- 4 **MATTERS ARISING FROM THE LAST MEETING:**
 - 4.1 The Chairman welcomed Cllr Colin Trudgeon to the Council who signed his declaration of acceptance of office.
- 5 **REPORT FROM COUNTY COUNCILLOR - PETER BOWDEN (brought forward item)**

He is awaiting a traffic report on Bishops Court Lane. He mentioned that to repair the areas under the trees properly would take up the whole of his annual budget. DCC are assessing the value and prioritising the county's roads. Roads must be maintained to a standard to allow emergency access.

He has sent a written complaint to HATOC (Highways And Traffic Orders Committee) as nothing has been done regarding measures to slow traffic down along A3052, outside Cat & Fiddle Park. He reiterated that he still continues to push for a 40 mph speed limit in this area.

The Crealy Park/Hill Barton staggered junction could see some improvements for pedestrians wishing to cross this busy road.

There had been a number of child protection issues regarding teachers in secondary schools around the country. He reassured members that their own child protection department were looking at improving measures.

Finally, it was agreed that the quality of the Winslade Park grass cutting had improved considerably since the introduction of a blade cutter (rather than flail deck) however Cllr Gibbs highlighted that the number of annual cuts on the estate was inadequate.

Cllr M Norman asked the County Cllr which agency was responsible for sweeping 'A' roads? Cllr Bowden confirmed that DCC was the responsible body. Cllr M Norman claimed that the dual carriageway between CSM and CSG had never been swept and feared the silt/debris build-up over the years is being washed down the drains which will lead to flooding.

County Cllr Peter Bowden left the meeting.

- 4 **MATTERS ARISING FROM THE LAST MEETING (continued)**
 - 4.2 Councillor Vacancy - a Councillor application had been received from Simon Eyre (previously circulated to members). Cllr M Norman proposed he be co-opted onto the Council, seconded by Cllr Cotterill. All agreed. Clerk to arrange necessary paperwork. Action: Clerk.
 - 4.3 Post Office contract review – to be brought up under item 6 below.
 - 4.4 Friends Life – update on permitted path – It is their intention to continue to proceed with the path, a revised draft licence is with their Landlord and DCC for their input. Action: Clerk
 - 4.5 Any Other Matters Arising: -
Car Parks: Both need weed spraying. Clerk to contact contractor asking when they are programming this as well as strimming back the bank in the upper c/pk. Clerk to look into the removal of the two middle trees in the Frog Lane c/pk as well as tidying area generally and preparing for two new trees from St Bridgets. Clerk to look into quotes for the re-marking of the parking bays in Frog Lane c/pk.
Action: Clerk.

6 **REPORT FROM DISTRICT COUNCILLOR - MIKE HOWE**

In his absence the Chairman read out his report (a copy of it is in the Minutes Book).

- Post Office Contract review (see item 4.3 above) - the PO are now supporting the modernising and opening up the services that the Clyst St Mary branch currently offer.
- Friends Life site - The owner of the site has approached EDDC regarding a meeting but as yet no meeting has been set. Cllr Howe will keep the Council updated with any developments.
- The Land to the East Of the Village Hall (Dr Bayliss Field) - This will be on the August Development Management Meeting Agenda for consideration.
- Finally, he confirmed that road sweeping of 'A' roads was not the responsibility of EDDC.

7 **REPORT FROM PCSO DONNA BAKER**

A copy of her report is in the Minutes Book.

8 **OPEN SESSION**

No matters were raised.

Open session closed.

9 **S106 FUNDING**

- The Council have been reimbursed from EDDC S106 Department for the new springer equipment.
- SITA Funding – Cllr Howe confirmed that EDDC S106 Department are happy to meet the 11% required to release SITA funds, should we be successful (should be notified by 17.8.13).
- New village survey re: future S106 funding - Members were unsure as to why another survey had been requested from EDDC and the Clerk was asked to write to Cllr Howe asking for the reasons why it needs to be undertaken again just 2½ years after the last one. Action: Clerk.

10 **PLANNING** - Cllr Perry

Applications for Consideration:

<i>Plan No & Type</i>	<i>Location</i>	<i>Proposed Development</i>
13/0365/MOUT	Land to East of Village Hall	Amended Plans : Transport Assessment.

The Planning Committee objected to this application due to its access.

Decisions from EDDC:

<i>Plan No & Type</i>	<i>Location & Proposed Development</i>	<i>Decision</i>
13/0995/TRE	39 Winslade Park Avenue, CSM T1, Holm Oak – Fell	Grant
13/1143/FUL	45 Clyst Valley Road, CSM Construction of first floor extension over utility room.	Grant

Any other matters for information/discussion:

To discuss any relevant planning matters, if required.

- Neighbourhood Planning – Cllr Hatton reported that the Parish Plan Committee are to meet.
- IKEA Open Events re: planning proposals – Cllr Norman and the Clerk attended an open event at Exeter Chiefs on 21.06.13. In summary, the store will be 1/3rd bigger than the Bristol store with car parking for 800 vehicles; will have 220 houses built on the land nearest the Chiefs; the building will sit into the hill the total height will not be higher than the footbridge across the A379. Questions over how it will affect volumes on the M5 motorway was raised. Clerk to ascertain when a planning application will be submitted and invite IKEA to attend a meeting (perhaps September). Action: Clerk

11 **ACCOUNTS AND FINANCES** - Cllr Cain/Clerk.

- Cllr Perry proposed the monthly transactions be authorised, seconded by Cllr Cotterill. All agreed. A copy is in the Minutes Book.
- CSM Noticeboard revamp – next to Post Office – a quote had been received for its repair in the sum of £237. It was felt that the Sowton, Winslade Park and PO notice boards are all in need of renewing and the Clerk suggested she look into the County Cllr's Locality Budget. Clerk to look into the possibility of metal boards and also sizes so that a we can apply for a fixed sum. Clerk to also invite Derek Pedrick for a quote for wooden boards. There was a suggestion about moving the notice board from next to the PO to a new position to the right of the shop entrance but it was felt that the current location is better suited. Action: Clerk
- Plaque next to birch tree, upper car park - a quote had been received from Stalite Signs for £49.50 plus fixing by D Pedrick for £48. Proposed by Cllr Cain, seconded by Cllr Trudgeon. All agreed. Action: Clerk

- 12 **HIGHWAY MATTERS** - to receive updates on matters previously raised.
- 12.1 Ditch at bottom of Winslade Park Avenue - 'grip' request - This will be carried out during the next lengthsman visit on 17 July.
- 12.2 Church Lane - marker post replacement - Lengthsman to undertake this during his next visit (17.7.13).
- 12.3 Sowton village weed spraying timescale - DCC have carried out some weed spraying in the village. Cllr Fernbank does not feel that any further spraying is required.
- 12.4 Bishops Court Lane - Road surface under trees and surface water – dealt with under item 5 above.
- 12.5 Any other highway matters:
- Footpath A3052 to Winslade Park needs sweeping. Action: Clerk
 - Overhanging vegetation around both bus shelters on A3052 in CSM needs cutting back. Reports have been received that buses do not see people waiting and speed past. Action: Clerk
 - Lorries with SAT NAV's continue to enter Sowton village in the hope that they can join the new Junction 29. One large lorry was stuck for 2½ hours. Signing is inadequate and needs to be addressed. Action: Clerk
 - Overhanging hedges - a polite notice to be posted through some residents' doors on Winslade Park. Action: Cllr Perry
 - Clerk to remind lengthsman to trim back the bank on Frog Lane, next to Half Moon pub. Action: Clerk
 - EDDC Office Accommodation Stakeholder Event - Flybe Training Academy on 26.7.13 (9.30 am - 12.30 pm) for anyone interested in attending.
- 13 **POLICIES/DOCUMENTS DUE FOR REVIEW/AGREEMENT**
- The Emergency Committee met on 1.7.13 to review Gypsy & Traveller Protocol. Cllr M Norman proposed the Minutes from that meeting be accepted. Seconded by Cllr Fernbank. All agreed. The Chairman signed the Minutes. The Clerk agreed to circulate the letter written to Tony Hogg. Action: Clerk.
- 14 **CORRESPONDENCE**
- A synopsis of correspondence received and not covered elsewhere on the Agenda was received. A copy is in the Minute Book.
- EDDC CIL Draft Charging Schedule (circulated 14.6.13) – Cllr Axford had sent through his comments to the Clerk noting that the charge should also be levied on commercial buildings and not just residential. Members felt that commercial buildings are dealt with in a different manner and could not be included. Clerk asked that comments be sent to her by 12.7.13. Action: Clerk
- 15 **REPORTS**
- 15.1 Village Halls - Clyst St Mary - the Fab Beatles event proved highly successful. There is another fundraising event being held by the newly formed drama group next w/end to help raise money for the new stage. The Hall will be closed for 1 wk during August for floor re-sealing. It was noted that the drain outside the entrance is blocked.
Sowton - The quiz night and AGM in June was successful. A walking treasure hunt will take place on 21 July and a BBQ in August.
- 15.2 Airport - Cllr Axford previously circulated his report to members.
- 15.3 Allotments - Tenant on Plot 9A has requested a wooden shed (6x4). Cllr M Norman proposed, Cllr Gibbs seconded. All agreed. Cllr M Norman preferred its location to be abutting 9A but on the wide grass verge. The rubbish on plot 9 will be dealt with by the new tenant. An email has been circulated to tenants regarding the number of tyres on allotment. Feedback from a few tenants suggested that it was felt that all the tyres were used. Any surplus tyres left next to the gate on 30.9.13 will be disposed of.
- 15.4 Play Area/Field - It was reported that dog walkers are using the play area and field to exercise their dogs. This is a dog free zone and the Clerk will place an article in CVN reminding dog walkers of this. Clerk to meet with hedge-layer on 10.7.13 regarding the training in September. Disappointingly, the Council's bid for funding from the Princes Countryside Trust, to fund the hedge laying training, was unsuccessful however the Chairman thanked the Clerk organising the hedge-laying course. Action: Clerk
- 15.5 Report from School Governor - Nothing to report.
- 15.6 Any Other Reports. None.
- 16 **ANY OTHER BUSINESS RAISED BY AGREEMENT.**
- Parish Emergency Plan – It was felt that the Emergency Committee should review the Gypsy & Traveller Protocol before embarking on a Parish Emergency Plan.
- 17 **DATE OF NEXT MEETING** - Mon 9 September 2013 - **7.30pm** at **CLYST ST MARY PRIMARY SCHOOL HALL**.
The Chairman thanked those present for their attendance and declared the meeting closed at 9.04 pm.